

Workplace Violence Risk Checklist: Depot or Yard

- The employer must ensure that all areas of the workplace and all types of work practice are covered during the risk assessment for workplace violence.
- The following chart sets out some areas of the workplace and some risk factors for work practice to consider when designing a company risk assessment checklist. This checklist is to be used as a guideline only.

The inspection of drop yards or depots should include existing fixed facilities that employees may have access to and areas inside and outside of the yard such as:

Parking Lots	<input type="checkbox"/> Are lot entrances and exits marked clearly? <input type="checkbox"/> Is the lot well lit? <input type="checkbox"/> Is access controlled? <input type="checkbox"/> Are company vehicles parked overnight? <input type="checkbox"/> Have vehicles been broken into or stolen from the lot?
Yard Perimeter	<input type="checkbox"/> Are businesses with higher violence risk located nearby (banks, bars)? <input type="checkbox"/> Is the workplace located in a dense manufacturing area? <input type="checkbox"/> Is the yard isolated from other buildings? <input type="checkbox"/> Is the entrance well lit? <input type="checkbox"/> Is the yard shared by other businesses? <input type="checkbox"/> Is the yard fenced in?
Yard (inside)	<input type="checkbox"/> Is it well lit? <input type="checkbox"/> Is there a security system (cameras)? <input type="checkbox"/> Is access controlled by card or key? <input type="checkbox"/> Is there security staff and check-in points? <input type="checkbox"/> Are there limited hours of yard operation? <input type="checkbox"/> Is there a phone or way of communicating in an emergency?

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