

# Post on Site Checklist

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Construction employers are required by law to have certain items posted or available in the workplace.

- Occupational Health and Safety Act and Regulations for Construction Projects* (aka, the “Green Book”)
- Regulation 1101: First Aid Requirements (under the *Workplace Safety and Insurance Act*)
- Company health and safety policy and program
- Company workplace violence and harassment policy
- Fall arrest rescue procedures (available)
- Emergency response plan
- Emergency phone numbers and location of nearest hospital (use IHSA’s *Emergency Response Poster (P103)*)
- Name of constructor and head office info
- Name, trade, and employer of the Health and Safety Representative or each member of the Joint Health and Safety Committee (JHSC), whichever is applicable
- In Case of Injury* poster issued by the Workplace Safety and Insurance Board (WSIB)
- Health & Safety at Work: Prevention Starts Here* poster issued by the Ministry of Labour, Immigration, Training and Skills Development (MLITSD)
- Employment Standards in Ontario* poster issued by the MLITSD (see *Employment Standards Act*)
- MLITSD *Notice of Project* (Form 0175) if the project is valued at more than \$50,000 or falls under one of the other conditions in Section 6 of the Construction Projects regulation (O. Reg. 213/91)
- MLITSD *Registration of Constructors and Employers Engaged in Construction* (Form 1000) for every employer on the jobsite (available)
- MLITSD inspector’s orders and reports
- Address and phone number of nearest MLITSD office
- DANGER signs in hazardous areas
- Location of toilet and clean-up facilities
- Valid certificate of first aider on duty
- Inspection card for first-aid box
- Employer records of first aid treatment given (available)
- Safety Data Sheet (SDS) of any hazardous product that may be used at the jobsite (available)