

Application for Renewal of National Construction Safety Officer (NCSO) Certificate

You must complete all required courses before submitting this application form. Please include copies of proof of training and the application fee when submitting this form to ihsa. This includes proof of any new maintenance courses that have been completed in the previous three years.

1

Applicant Name _____

Date _____ Participant Training Number _____

Address _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____

Email _____

2

Trade/Occupation _____

Please check all that apply

Owner Consultant Worker Union Non-Union Manager Supervisor Apprentice Other

Company Name _____

Address _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____

Email _____ IHSA Member Non-member

3




Required Training Programs	Date Completed
Basic Auditing Principles	
Basics of Supervising	
JHSC Level 1∞	
JHSC Level 2∞ Construction	
COR™ Essentials	
COR™ Internal Auditor	
Defensive Driving - General	
First Aid/CPR*	
Introduction to Hazard and Risk Management	
WHMIS (Workplace Hazardous Materials Information System)**	
Working at Heights—Fundamentals of Fall Prevention ∞	

- * This course and any other courses that contain an expiry date must be renewed as required. Up-to-date certificates will need to be supplied every three years for the maintenance portion of the certificate. Failure to do so will result in your NCSO status becoming inactive. In the case of First Aid/CPR, a certificate from an organization approved by the WSIB must be produced. IHSA will accept certificates, records of training, training transcripts or equivalent. IHSA can provide re-prints of certificates from the IHSA website at: https://ihsa.formstack.com/forms/ihsa_request_form_certificate_reprint
- ** In February 2015, the Canadian federal government introduced changes to WHMIS. There will be a transition period (until December 1, 2018) during which time IHSA's WHMIS course will teach a combination of the old WHMIS 1998 system and the new WHMIS 2015 system. After the transition period, only WHMIS 2015 will be taught.
- ∞ These courses must be approved by the Chief Prevention Officer of Ontario and meet the requirements as laid out in Ontario's Working at Heights Training Standard and JHSC Certification Training Standard. For this reason, no out-of-province working at heights course or JHSC certification can be accepted.

Practical construction experience

Please submit an up-to-date resume that outlines your practical construction experience as well as a verification letter from your direct supervisor, manager, trade union representative, current employer, or owner.

I, _____, declare that I have at least three years of practical health and safety construction experience within the last ten years.	4
Applicant signature _____ Date _____	

Payment Information <input type="checkbox"/> Cheque enclosed <input type="checkbox"/> Please charge my credit card <input type="checkbox"/> \$160.00 plus HST (\$20.80) = \$180.80 <input type="checkbox"/> \$320.00 plus HST (\$41.60) = \$361.60	5
Method of payment <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/> 	
Credit card number <input style="width: 100%; border: none; border-bottom: 1px solid black;" type="text"/> Exp date _____	
Name on credit card _____ Authorized Amount _____	
<i>Final billing amounts on US credit card orders may vary slightly due to currency conversion. IHSA will contact you for your credit card security code.</i>	
Cardholder's signature _____ Date _____	
HST # 85409 8066 RT0001 Please make cheques payable to the Infrastructure Health and Safety Association Credit cards may require security code	

Maintenance

IHSA has added the requirement of additional Professional Development courses as part of the maintenance process of the NCSO Certificate.

These courses must relate directly to the NCSO's work and provide a new level of skill. A total of 18 class hours must be completed (any number of courses can be taken as long as the time completed amounts to 18 hours) and must be taken within three years of receiving the NCSO Certificate or last renewal. This requirement will continue as long as the NCSO wishes to maintain their NCSO designation.

Disclaimer

All applications must be completed in full. Any incomplete application will be returned. The names of successful NCSO applicants may be posted on the IHSA website. If you have any questions about this please contact the NCSO Administrator.