



Building Your Health & Safety Program

(Formerly known as SCIP)

5% WSIB rebate

Building Your Health & Safety Program is a health and safety incentive program of the Workplace Safety & Insurance Board (WSIB) for small business owners. This program will help you develop an effective health and safety program to better manage risks and reduce injury and illness costs.

IHSA has teamed up with the WSIB to bring you a series of three training sessions.

To complete this program, you must attend three four-hour training sessions, where you will learn how to

- **reduce your WSIB costs**
- increase productivity
- satisfy health and safety legislative requirements
- keep your workers safe.

If all the requirements are met, you will receive a one-time **five per cent rebate** upon completion of the program.

Requirements include

- attending all three sessions
- submitting the program requirements including
 - a return-to-work procedure
 - an inspection procedure
 - a self-evaluation checklist (provided)
 - a health & safety action plan.



► Eligibility

You are eligible to join if your company:

- is registered as a Schedule 1 employer and is in good standing with the WSIB
- pays \$90,000 or less in WSIB premiums per year
- Is not part of the Safety Groups Program and has not received a SCIP or Building Your Health & Safety Program rebate in the past

► Who can attend?

- An owner or senior manager must attend all sessions.
- A second person may also attend.

► How to register

- Complete the attached registration form and mail, fax, or email it to the WSIB.

Confirmation of your attendance will be provided upon receipt of application form.

► For questions or more information

Contact Program Administrator
1-800-387-0750
ext. 5533

Please return this form by email, fax or mail to:

Program Administrator, WSIB,
Workplace Health and Safety Services Division,
200 Front Street West, Toronto, M5V 3J1
Phone: 1-800-387-0750 ext. 5533
smallbizsafety@wsib.on.ca



Registration Form

WSIB Account No.	WSIB Firm No.	No. of Workers	Do you have other WSIB account numbers? <input type="checkbox"/> Yes _____ <input type="checkbox"/> No
Company Legal Name		Company Trade Name	
Street Address		City/Town	Postal Code
Phone	Fax	Business/Trade Association Name (if applicable)	
Owner/Senior Manager Name**	Job Title	Business Email	
Second Participant Name*	Job Title	Business Email	
How did you hear about this program? <input type="checkbox"/> Mail <input type="checkbox"/> Phone Call <input type="checkbox"/> Email <input type="checkbox"/> Website <input type="checkbox"/> Other _____			

Dates and locations

All sessions to be held at **Windsor Construction Association** from **noon-4pm**
2880 Temple Drive, Windsor, ON N8W 5J5

Spring Session

April 30th, May 14th, and May 28th, 2018

TERMS AND CONDITIONS OF PARTICIPATION:

- | | Initials |
|--|-----------------|
| 1. The participant is the owner or senior manager** of the company (see definition below). | _____ |
| 2. The owner or senior manager must attend all three sessions and complete program requirements. | _____ |
| 3. Employer premiums must be \$90,000 or less. | _____ |
| 4. Employer's WSIB account must be in good standing (paid up to date). | _____ |
| 5. An employer who experiences a traumatic fatality while participating in the program will be disqualified from the program rebate. | _____ |
| 6. Employer cannot be currently registered in the Safety Groups Program and has not received a SCIP or Building Your Health & Safety Program rebate in the past. | _____ |
| 7. Participants may be asked to complete questionnaires, surveys, or interviews as part of the ongoing program evaluation. | _____ |

* Participation is limited to two people per company.

** Definition of senior manager: The key decision maker within the company who is responsible for approving the allocation of resources on behalf of the company (people, equipment, training, and materials).

Owner/Senior Manager Signature	Date
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