

## **Board Member Recruitment Notice**

The Infrastructure Health and Safety Association (IHSA) is currently seeking applications to fill one vacancy on its Board of Directors.

### **About the Infrastructure Health and Safety Association:**

IHSA is part of Ontario's health and safety system, which includes the Ministry of Labour, Training and Skills Development the Workplace Safety and Insurance Board, and six health and safety associations. As a leader in health and safety education, IHSA serves over 135,000 active member firms and 765,000 workers in Ontario.

Through skilled based training, auditing and evaluation, IHSA provides safety solutions to those who perform high-risk activities such as working at heights, working with energized high-voltage power systems, driving motor vehicles, transporting dangerous goods, working on suspended access equipment, and utility line clearing.

Partially funded through the WSIB rate groups, the IHSA's Board and advisory group members, as well as staff all share the same vision; to build strong partnerships with our clients and deliver innovative, customized programs that support their implementation of prevention solutions and provide continuous improvement to their health and safety performance.

### **Board Composition:**

Representative Board from the sectors we serve: total of 16 members consisting of:

- 8 representing Labour
- 8 representing Management

### **Current Vacancy on Board for:**

- **1 Management representative from:**

- shall be employees of Members designated to the Transportation industry sector (comprised of employers in WSIB (former) rate groups 584, 580, 577, 570, 560, 553, 551, 681 and 689, as may be amended from time to time by the Board)

### **Board Term:**

Each Board member shall be elected to hold office until the first annual meeting after he/she shall have been elected. The whole Board shall be retired at each annual meeting, but shall be eligible for re-election.

A Board member is eligible for re-election up to nine (9) consecutive successive one-year terms. After ten (10) years, directors are not eligible for re-election unless completing the positions of Vice Chair, Chair or Past Chair.

### **Time Commitment:**

IHSA's Board meets a minimum of 4 times per year and are expected to make reasonable efforts to attend the entire period of meetings. Board members may also serve as members of sub-committees including Governance, Finance, Executive or others as may be formed from time to time.

## **Remuneration:**

Board members shall serve without remuneration. Board members will be reimbursed for reasonable expenses incurred by the director in the performance of his/her duties and the performance of any other activities for which reimbursement of reasonable expenses has been authorized by the Board. These expenses shall be expenses of the Association. Board members shall be provided with director's and officer's liability insurance.

## **Skills and Experience:**

- Prior board experience with a positive record of accomplishment, including solid understanding of Board legal and fiduciary responsibilities;
- Extensive and proven experience in successfully running a large operation or working at a senior management level and managing organizational change and development;
- Experience in tripartite processes, building and maintaining successful partnerships with governments and other organizations;
- Knowledgeable on current occupational health and safety issues within Ontario workplaces;
- Any one of the following competencies: human resources, law, financial/resource management, controllership, accounting, risk management and strategic and operational planning;
- Be at the date of his/her election, a Member of the Corporation;
- Be at least eighteen (18) years of age;
- Be either a Management Representative, a Labour Representative;
- Not be an undischarged bankrupt;
- If a person ceases to be a Member of the Corporation; a Management Representative, a Labour Representative, or becomes bankrupt, he/she thereupon ceases to be a director.

In keeping with IHSA's commitment to increase diversity in positions of influence, consideration will be given to equity group representation (including women, member of racial minorities, people with disabilities and people from the aboriginal population)

## **Application Process:**

Interested individuals should submit their comprehensive Curriculum Vitae accompanied by a Letter of Interest, detailing their academic and professional experience and clearly stating the reasons they are suitable for the position.

All submissions will be vetted by the Transportation Advisory Council who shall forward a recommendation to the Board of Directors for consideration.

IHSA is committed to providing equal opportunity to qualified individuals wishing to join the Association and will provide accommodation to applicants with disabilities throughout the assessment, selection and recruitment process. Applicants requesting accommodation are asked to advise IHSA of the nature of accommodation that is required.

Interested candidates should submit their application of interest, including their Curriculum Vitae *no later than 5:00 p.m. on Friday, March 13, 2020* to [ddunn@ihsa.ca](mailto:ddunn@ihsa.ca) referencing Board Member Recruitment in the subject line of their email. **We appreciate the interest of all applicants, however, only candidates selected for an interview will be contacted.**